

**TRAINING ACCREDITATION COUNCIL
SNAPSHOT OF ACTIVITIES
As at 30 June 2009**

The Training Accreditation Council (TAC) is the registering body and course accrediting body for vocational education and training (VET) in Western Australia. Below is a snapshot of TAC functions during the January to June 2009 period which provides vital statistics and highlights of the Council's activities.

Registration of Training Organisations

RTOs	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
Western Australian RTOs	> 29	6%	508	479	456
Interstate RTOs registered to deliver in WA	>91	8%	1,155	1,064	986
Total number of RTOs delivering in WA	> 120	7%	1,663	1,543	1,442
WA RTOs delivering Interstate	> 3	2%	153	150	134
WA RTOs delivering overseas	< 6	11%	42	48	46
WA RTOs deregistered	< 1	-	0	1	0
Expired RTOs	> 4	-	7	3	4
RTOs voluntarily relinquished	< 2	-	3	5	3

- Increase of 29 (or 6%) WA RTOs registered with the Council for the six month period ending June 2009.
- Increase of 91 (or 8%) of interstate RTOs delivering in WA for the period January to June 2009. As at 30 June 2009 a total of 1,155 interstate RTOs were registered to deliver in WA (Note: these figures represent intent and do not reflect actual delivery by interstate RTOs).
- Of the 508 WA RTOs, 92 are located in Regional areas.
- During the January to June period, 105 trade certificates were issued which is an increase from the 78 issued in the previous reporting period.

* Please note that TSR Agents were reported in previous reporting periods. As of 10 June 2009, the Training Accreditation Council no longer has this function as a result of the VET Act Amendments. Therefore TSR Agents and Trade Certificates issued will no longer be reported.

Accreditation of Courses

Accreditations	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
Expired courses	< 49	136%	36	85	33
Total number of accredited courses	< 48	14%	345	393	389

- As at 30 June 2009, a total of 345 courses were accredited in WA
- Of the 36 courses that expired during the January to June 2009 period, 2 were replaced by training package qualifications and 10 were re-accredited.



Audit Activity

Audits	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
Client initiated audits	< 6	4%	140	146	98
TAC initiated audits	> 1	3%	39	38	40
Accreditation reviews	< 29	223%	13	42	21

- 34 of the 140 client initiated audits were initial registrations which will require a post initial audit within the first 12 months of registration.
- Across Client and TAC initiated audits, the majority of non compliances were in relation to assessments not meeting training package/accredited course requirements and not being conducted in accordance with the principles of assessment and rules of evidence (Element 1.5a,b). Non compliances were also common against strategies for training and assessment, staff, facilities, equipment and training and assessment materials not meeting training package/accredited course requirements (Elements 1.2 and 1.3).
- Against the Conditions of Registration, the most common non compliances were: certification and issuing of qualifications and statements of attainment (Condition 6); accuracy and integrity of marketing (Condition 8); and transition to training packages/expiry of accredited courses Condition 9).

Risk Assessment

All applications are risk assessed in line with the *National Guideline for Risk Management*.

RTO Risk Assessments	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
Risk Assessments conducted	< 54	20%	275	329	199

Outcomes of Risk Assessments	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
No audit required	> 13	7%	181	168	99
External desk audit required	< 20	56%	36	56	36
Site visit audit required	< 47	81%	58	105	64

Applications considered by the Training Accreditation Council

Applications	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
Initial registration	> 6	14%	44	38	33
Renewal of registration	> 19	30%	64	45	41
Amendment to registration	< 60	17%	352	412	354
Courses accredited	-	-	15	15	6
Courses re-accredited	< 26	153%	17	43	20

- The number of renewal of registration applications considered by the Council during this period shows a substantial increase.
- Of the 44 Initial registration applications considered by the Council, 39 were approved during the reporting period, with 5 being rejected.
- Of the 64 Renewal of registration applications considered by the Council, 63 were approved.
- There were no changes to the number of courses accredited, however there has been a significant decrease in course re-accreditation.

Complaints

Complaints	Increase > Decrease <		Jan – Jun 09	Jul-Dec 08	Jan-Jun 08
	> 7	27%			
Complaints received	> 7	27%	26	19	16
Complaints investigated and closed	< 2	20%	10	12	14
Complaints audited following investigation	< 2	200%	1	3	5

- Of the 26 complaints received during the reporting period, 10 complaints were closed following investigation. The remaining 16 complaints are still under investigation, in line with the Council's Complaints process.

Client Support and Feedback

Workshops/Information Sessions	Increase > Decrease <		Jan-Jun 09	Jul-Dec 08	Jan-Jun 08
	> 14	22%			
Information sessions for potential RTOs	> 14	22%	64	50	40

- 94% of respondents to the client survey sent to RTOs following an audit, agreed that the audit process added value to their business
- 94% of respondents indicated the pre-audit information provided by the registering body met their needs