

# TAC UPDATE

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## **New Members on the Council**

Two new members have been appointed to the Training Accreditation Council, replacing retiring members Geoff Hawke and Michelle Gianatti. The new members are Liz Harris, General Manager, Challenger TAFE and Iain McDougall, General Manager, Hospitality Group Training.

## **Creating a Career Development Culture in VET**

In recent years both State and Commonwealth governments have maintained an intense focus on Careers and Transitions and developed a number of important initiatives. These initiatives have been in response to an international concern regarding the quality of career development processes, as reported on by the OECD.

One important initiative has been the development of the *Australian Blueprint for Careers Development*. This blueprint provides guidelines for helping to integrate and strengthen career development learning in a wide variety of settings. Although the Blueprint has multiple goals, its primary aim is to have users work with a national framework of competencies to create comprehensive, effective and measurable career development programs which help Australians to

better manage their lives, learning and work.

Communities of practice have been established in both Western Australia and South Australia. If you would like to get involved, please contact Drew Thomas who is the project leader. Drew's email is [Thomas.Drew@saugov.sa.gov.au](mailto:Thomas.Drew@saugov.sa.gov.au).

Shaun Guyton is leading the Western Australian Community and can be contacted at [shaun.guyton@det.wa.edu.au](mailto:shaun.guyton@det.wa.edu.au)

## **Record Management Guidelines**

Just a reminder that the Training Accreditation Council has developed a document containing guidance for Registered Training Organisations on the retention, archiving, retrieval and transfer of student and assessment records.

The document provides guidance on retaining student documents for audit processes, for appeals processes and to reproduce a qualification or Statement of Attainment to a student should this be required.

The document, titled *Record Management Guidelines* can be found at [www.tac.wa.gov.au](http://www.tac.wa.gov.au) under *Publications*.

## **National Strategic Audit**

The National Quality Training Council has requested that a national strategic audit be undertaken in the Hospitality Industry

## **Change of Ownership Guidelines**

The Training Accreditation Council has developed guidelines covering registration with the Council in the event of a change of ownership/sale of a business or notification of liquidation/bankruptcy. The guidelines cover:

- proposed sale of an RTO business
- death of a sole proprietor
- liquidation/bankruptcy

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- merging of two RTOs
- splitting of one RTO into two
- change of name but not legal entity
- change in the legally responsible person, contact person, contact details or change of address.

The guidelines are on the Training Accreditation Council website [www.tac.wa.gov.au](http://www.tac.wa.gov.au) under *Publications*.

## **New VET Legislation**

As you are aware, the Australian National Training Authority (ANTA) ceased operation on 30 June this year. ANTA's functions have been taken over by the Department of Education, Science and Technology (DEST).

These changes are supported by the *Skilling Australia's Workforce Bill*, which passed through Parliament on 17 August 2005.

All ANTA publications and information relating to the vocational education and training sector are now on the DEST website [www.dest.gov.au](http://www.dest.gov.au).

## **Teens Teachers Training Forum**

The Department of Education and Training will again be delivering a *Teens Teachers Training* forum on Monday 7 November 2005. The purpose of the forum is to provide professional development for practitioners, including teachers, trainers, lecturers, assessors and others involved in the planning, delivery and assessment of vocational education and training to school students.

Expressions of interest are currently being called to present workshops/ sessions at the forum.. Expressions of interest close on 16 September 2005.

For more information on presenting a workshop and to download an Expression of Interest form, go to [www.vetinfonet.det.wa.edu.au/progDev/teenworksho](http://www.vetinfonet.det.wa.edu.au/progDev/teenworksho) or contact Jo Anson on 9264-4610 or email at [Jo.Ansion@det.wa.edu.au](mailto:Jo.Ansion@det.wa.edu.au)

## **New Ways of Working in VET Forum 2**

On 3<sup>rd</sup> and 4<sup>th</sup> of November 2005 a two day forum will be held in Adelaide. The forum will focus on developing the capability of the VET professional and providers to respond to an industry-led, demand driven VET system that meets the needs of enterprises, individuals and communities.

The forum is a *Reframing the Future* initiative hosted by the Department of Education Science and Training.

Details of the forum are available at [www.reframingthefuture.net](http://www.reframingthefuture.net).

## **Accreditation of Courses**

The Council approved a revised *WA Summary and Supplement to the Australian Quality Training Framework Guidelines for Course Developers* at its 98<sup>th</sup> meeting in July 2005. The purpose of the amendments is to bring the document up to date in terms of the reviews which have taken place since the first version was published.

The document reaffirms the Council's commitment to Training Packages and provides clearer guidance on the nature of programs which can be accredited. The document also provides clearer guidance on the type of support which is necessary for community based courses. The major change is to provide additional guidance to course developers who wish to incorporate modules into their proposals. The document now more clearly defines when modules can be used and the format of the modules.

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The updated version is available on the TAC website in the *Publications* section.

Contact : Peter Ward 9441 1919.

## **2005 National Strategic Industry Audit**

Training in the hospitality industry is the focus of this year's national strategic industry audit. Western Australia, through the Office of the Training Accreditation Council is co-ordinating the audit and has been working closely with all states and territories to develop the audit strategy.

The audit will focus on all modes of training delivery, funding sources, partnership arrangements and VET in schools activity. Auditors will determine compliance with the AQTF Standards for RTOs, as well identifying key issues impacting on training outcomes and examples of good practice occurring within the hospitality training industry.

The scope of the audit includes the following qualifications:

- THH21802 Certificate II in Hospitality (Operations)
- THH22002 Certificate II in Hospitality(Kitchen Operations)
- THH31502 Certificate III in Hospitality (Commercial Cookery)

RTOs who deliver one or more of these qualifications have recently completed an online survey regarding the extent of their delivery and assessment activity. Those RTOs that have been selected in the audit sample will be notified of their inclusion during the next week.

The audit will be conducted this year and a national report will be produced at the conclusion of the audit.

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