

Training Accreditation Council

Dispute of Audit Findings

Standards for Registered Training Organisations (RTOs) 2015

Note: this form should be completed and signed prior to lodging with the Training Accreditation Council Secretariat. The Dispute of Audit Findings form can be submitted by mail, email or in person.

Details of Registered Training Organisation

Details of Registered Training Organisation			
RTO Name			
Legally Responsible Officer:			
Phone:		Mobile:	
Email:			

Audit Details

Audit Details			
Date of Audit			
Was the Legally Responsible Officer present at the audit?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Audit Type			
<input type="checkbox"/>	Initial		
<input type="checkbox"/>	Renewal		
<input type="checkbox"/>	Amendment		
<input type="checkbox"/>	Post-initial		
<input type="checkbox"/>	Monitoring		
<input type="checkbox"/>	Complaints		
<input type="checkbox"/>	Strategic Industry Audit		

Dispute Details

Please list the audit finding you are disputing and provide a clear explanation of the dispute.

Standard 1	
Standard 2	
Standard 3	
Standard 4	
Standard 5	
Standard 6	
Standard 7	
Standard 8	

Declaration

I have read and understood the TAC Disputing Audit Findings Policy and associated processes located at www.tac.wa.gov.au. I declare that the evidence and information provided by me is, to the best of my knowledge true and correct.

Legally Responsible Officer Signature:

Date:

Print Name:

What happens next?

- Within five (5) working days of the TAC Secretariat receiving your form you will receive a formal acknowledgement of your dispute of audit findings.
- We will advise you of the outcome of your dispute within a reasonable period of time, in writing.