

Application process for adding TAE40110 Certificate IV in Training and Assessment

The TAE10 Training and Education Training Package, which was endorsed by NQC on 12 May 2010, replaces the TAA04 Training and Assessment Training Package and will be progressively implemented under transition arrangements. The only qualification to change significantly in this Training Package is TAE40110 Certificate IV in Training and Assessment, which the Training Package recognises is equivalent to the TAA40104 Certificate IV in Training and Assessment.

The Training Accreditation Council has endorsed the following transition arrangements following the outcome of the WA component of the 2010 National Strategic Industry Audit of the TAA40104 Cert IV in Training and Assessment. A report of the outcome from WA's audits will be available shortly.

RTOs wishing to add the TAE40110 Certificate IV in Training and Assessment to their scope will need to apply to TAC by submitting the following:

- RTO2 amendment form or create online application;
- Strategy for training and assessment for TAE40110;
- Assessment tools for *TAEDEL402A Plan, organise and facilitate learning in the workplace* and *TAEASS401A Plan assessment activities and processes*;
- List of staff who will deliver and assess, including evidence of their vocational competence*; and
- Detail any organisation/individual that the RTO has a partnership or subcontracting arrangements with to delivery and/or assess part or all of this qualification.

RTOs wishing to add individual units from the TAE40110 are required to provide the evidence as listed above for all units applied for.

All applications for TAE10 qualification(s) and units will be risk assessed in line with the National Risk Management Guidelines and may require an audit. The time since, and outcome of, the RTO's last audit including TAA40104 Certificate IV in Training and Assessment will also be taken into account.

* evidence of vocational competence must include evidence of the trainer/assessor's broad industry knowledge and current experience delivering nationally recognised training. A copy of a TAA40104 Certificate IV in Training and Assessment qualification alone would not demonstrate vocational competence, but may contribute to this.

