



NCVER WORKSHOP

The National Centre for Vocational Education Research (NCVER) will be conducting a workshop in Perth to assist RTOs with how to use NCVER's validation software, to test if its student management system has the capacity to provide AVETMISS compliant data—as required by Condition 6 of the Australian Quality Training Framework (AQTF). The workshop is aimed at RTO staff who have not used the validation software before or those who would like a refresher.

Two workshop will be held at the WA Basketball Centre, 106 Stephenson Ave, Mount Claremont on 2 December (2.00pm for 2.30-4.45pm) and 3 December (9.00am for 9.30-11.45am). Registration is online, at <http://www.ncver.edu.au/newsevents/compliance.html>.

It is requested that RTOs limit attendance at the sessions to a maximum of 2 participants. Please note that the WA Basketball Centre is not located at Challenge Stadium.

Applications—are you ready to submit?

RTOs are reminded that the evidence requested on submission of an application is only a sample to assist the TAC Secretariat to risk assess the application and determine if the application is ready for audit.

Should an audit be required, auditors will need to view additional evidence to determine compliance against the *AQTF Essential Conditions and Standards for Registration*. This may include, and is not limited to: evidence of consultation with industry, access to relevant facilities and training and assessment materials for all units of competence.

Applications should not be submitted until all materials, facilities, equipment and resources (including trainers) are ready. Incomplete applications will be returned.

Definition of qualified accountant

Condition 5 of the AQTF Standards requires “RTOs to have its accounts certified by a qualified Accountant to Australian Accounting Standards at least annually”. The Users Guide doesn't further define the parameters for “qualified”, in this context. Therefore, for clarification, a qualified accountant would have membership with one of the three following professional associations:

- CPA Australia
- Institute of Chartered Accountants in Australia
- National Institute of Accountants

Partnership arrangements

Where an RTO has entered into a partnership, sub-contracting or auspicing arrangement with an organisation to provide training and/or assessment services on its behalf, the RTO is responsible for monitoring the arrangements for compliance with the AQTF Standards.

This includes the marketing and advertising of AQF qualifications/units by the partner organisation. The information provided to prospective clients, including on websites and in pre-enrolment information, should clearly state the RTO responsible for enrolling the learner and issuing the certification.

If you have any questions regarding partnership arrangements and advertising, please contact your case manager.

National VET Regulator update

The work on the establishment and implementation of the National VET Regulator continues. The taskforce setting up the National VET Regulator (NVR) has appointed Dr Dianne Orr to lead the development of the NVR's regulatory model.

Western Australia is working closely with the taskforce to ensure the most effective and harmonised regulatory processes are in place when the NVR assumes its responsibilities. Specific details of timelines and arrangements have not yet been finalised, however will be communicated to stakeholders when available.





Training and assessment in NSW for general induction (construction) training and high risk work licences.

RTOs seeking to deliver general induction (construction) and/or high risk work training and assessment in NSW are reminded that the organisation must have the approval of Workcover NSW. This requirement also applies to interstate RTOs who wish to deliver to NSW residents.

In relation to deliver of *CPCCOHS1001A Work safely in the construction industry* WorkCover NSW has mandated 6 hours of face-to-face delivery for NSW residents, and does not accept online delivery. Should a NSW resident complete CPCCOHS1001A online they will not receive a white card in NSW nor the recognition by WorkCover NSW of a WA issued white card.

Flyers outlining the requirements for high risk work and induction training in NSW can be found in the Guidelines section on www.vetab.nsw.gov.au

For further information, please contact WorkCover NSW on 1800 855 969 or thirdparty@workcover.nsw.gov.au

This is also a reminder for all RTOs to check the licensed and/or regulatory requirements in other states and territories prior to offering training and/or assessment services in that location.

Classification of qualifications

Under the Vocational Education and Training Act 1996, all prescribed vocational education and training qualifications are classified according to the mode of training delivery. RTOs are reminded to check the classification of qualifications for delivery in WA, especially when new training packages are endorsed, or when new trades are established (for example the recent establishment of separate Joinery and Carpentry trades.)

Ministerial approval to changes to the classification and for establishment of new trades are listed in the Government Gazette and included in the public register of Apprenticeship and Traineeship Qualifications, which can be found on VETInfoNet (www.vetinfo.net.wa.edu.au).

Payment of invoices

Just a reminder to RTOs to reference the invoice number (where applicable) or the RTO's name clearly with EFT and/or cheque payments to ensure the funds can be accounted to the correct organisation.

Quality Indicator Review

NCVER, on behalf of the National Quality Council, is conducting a review of the AQTF Quality Indicators. NCVER is gathering feedback from a range of stakeholders, including RTOs, Registering Bodies, the Enterprise Registered Training Organisation Association, ACPET and the TAFE Directors Association.

We will inform you on the outcome of the review, however until such time that further information is available, RTOs are still required to collect and report the Quality Indicator data in its current form.

Not collecting and reporting the data impacts on the risk rating of your RTO.

AQTF Update

The TAC Secretariat has been attending industry network meetings to provide information and answer questions on the new AQTF Essential Conditions and Standard for Registration.

The sessions attended so far cover a wide range of industries, including Business, Security, Property Services, Electrotechnology, Public Administration/Local Government, Transport and Logistics, Automotive, Engineering, Trainers and Assessors Development Network and VET in Schools.

WA Industry Strategic Audit of security training

The site audits for the strategic audit of security training (CPP20207 Certificate II in Security Operations and CPP30407 Certificate III in Security Operations) in Western Australia have now been completed.

Employers within the security industry have also contributed, providing valuable information on the quality of graduates of the above qualifications.

The TAC Secretariat thanks all RTOs, employers and industry advisors who participated in the audits.

