



End of Year Planning

The end of the year is hectic for everyone, and it is no different for TAC, the TAC Secretariat and the Auditors!

RTOs wishing to add new qualifications, courses and/or units of competence to their delivery in time for the New Year need to take into account the timelines for processing applications when amending your registration.

Applications that require an audit may take up to three months to go through the process, so speak to your case manager if you have any queries.

Delegation to TVET Australia

The Training Accreditation Council (TAC) has now delegated authority to TVET Australia to manage the registration of multi-jurisdictional training providers who are currently registered in WA. RTOs need to apply to TAC to have their eligibility assessed first, before registration can be transferred to the National Audit and Registration Agency (NARA) within TVET Australia.

The decision to transfer registration is a voluntary business decision and there is no obligation or compulsion for any organisation to transfer to NARA.

Information about NARA, including their fees and charges, can be viewed at www.nara.tvetaustralia.com.au.

The RTO8 application form and a list of evidence which is required with the application (evidence that the RTO is operating, or intending to operate, across more than one State or Territory) is available in the Application Forms section of the TAC website. There are no fees associated with lodging this application form.

Quality Indicators Reporting vs Client Qualifications Register

These two reporting requirements are not the same. The timelines for the various reporting requirements to TAC may have confused some RTOs, so to clarify:

Competency Completion 2009 Data (CCOS)	By 30 June 2010
2009 Learner and Employer Satisfaction Data	By 30 June 2010
Client Qualifications Register	At least once by 31 Dec 2009

Quality indicator information is available at www.acer.edu.au/aqtf.

Information on CQR requirements is available from the TAC website, through the link in the Toolbox.

High Risk Work License Units

The mandated assessment tools for 24 of the High Risk Work License Units are now available from WorkSafe. Please email WorkSafe at wslicensing@commerce.wa.gov.au to request the assessment tools for the required units.

RTOs must have access to the assessment tools prior to applying to TAC to amend their scope to include any of the "License to.." units from the CPC08 and TLI07 Training Packages.

A flyer is available on the home page of the TAC website, outlining the transition arrangements for the High Risk Work Licenses.

RTOs applying for High Risk Work License units are required to go through the amendment to scope process.

TAA40104 Certificate IV in Training and Assessment Strategic Audit

The National Quality Council (NQC) has agreed to undertake a national strategic industry audit of the TAA40104 Certificate IV in Training and Assessment.

All RTOs with this qualification and/or units of competence from the qualification on scope will be part of the strategic audit and may potentially undergo an audit.

Western Australia is project managing the strategic audit and will be working closely with all State and Territory Registering Bodies.

Further information will be provided shortly.

Application forms

Please ensure you download and use the current version of the application forms from the TAC website, as the forms are continuously improved in line with legislative requirements, updated guidelines and feedback from stakeholders.

