

**TRAINING ACCREDITATION COUNCIL
SNAPSHOT OF ACTIVITIES
As at 30 June 2010**

The Training Accreditation Council (TAC) is the registering body and course accrediting body for vocational education and training (VET) in Western Australia. Below is a snapshot of TAC functions during the January to June 2010 period which provides vital statistics and highlights of the Council's activities.

Registration of Training Organisations

RTOs	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
WA RTOs registered by TAC	547	528	508
Interstate RTOs in WA	1181	1,245	1,155
WA RTOs delivering Interstate	176	166	153
WA RTOs delivering overseas	66	57	42
WA RTOs whose registration was cancelled	1	0	0
WA RTOs who did not renew registration when it expired	0	8	7
RTOs voluntarily relinquished during the registration period	1	5	3
WA RTOs subject to suspension orders *	3	0	0
WA RTOs whose registration was varied *	0	1	0
WA RTOs subject to conditions *	1	0	0

- Increase of 19 (3.6%) WA RTOs registered with the Council for the six month period ending July 2010.
- Decrease of 64 (5%) interstate RTOs delivering in WA for the period January to June 2010. As at 30 June 2010 a total of 1,181 interstate RTOs in WA were noted (Note: these figures represent intent and do not reflect actual delivery by interstate RTOs).
- Of the 547 WA RTOs, 112 are located in Regional areas. Of these 50% are located in the South West/Peel regions, with the remaining RTOs spread across the other regions.

* Since 10 June 2009, under the authority of the amended *Vocational Education and Training (VET) Act 1996*, TAC is able to register providers subject to conditions or for their operations to be varied or suspended for not complying with the Australian Quality Training Framework.

Accreditation of Courses

Accreditations	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
Expired courses	92	69	36
Total number of accredited courses	307	355	345

- As at 30 June 2010, a total of 307 courses were accredited in WA.
- Of the 92 courses that expired 5 were replaced with training package qualifications and a further 56 courses were re-accredited.



Audit Activity

Audits	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
Client initiated audits	105	106	140
TAC initiated audits	58	46	39
Accreditation reviews	40	33	13

- Of the 105 client initiated audits conducted, 31 were initial registration audits, with a further 8 being renewal of registration audits.
- 47 of the 58 TAC initiated audits were for either post initial audits (23) or as part of the Strategic industry audit into the Certificate IV in Training and Assessment (24).
- Across Client and TAC initiated audits, the majority of non compliances identified at audit were in relation to assessments not meeting training package/accredited course requirements and not being conducted in accordance with the principles of assessment and rules of evidence (Element 1.5a,b,c). Non compliances were also common against strategies for training and assessment, staff, facilities, equipment and training and assessment materials not meeting training package/accredited course requirements (Elements 1.2 and 1.3).
- Against the Conditions of Registration, the most common non compliances were: certification and issuing of qualifications and statements of attainment (Condition 6) and accuracy and integrity of marketing (Condition 8).

Risk Assessment

All applications are risk assessed in line with the *National Guideline for Risk Management*.

RTO Risk Assessments	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
Risk Assessments conducted	287	439	275

Outcomes of Risk Assessments	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
No audit required	192	332	181
External desk audit required	31	49	36
Site visit audit required	64	58	58

- A decrease of 152 risk assessments was noted for the January to June 2010 period. When comparing the risk assessments undertaken with the January – June 2009 period similarities in the total number and the breakdown of the outcomes of risk assessment were highlighted. The decrease in risk assessments conducted can be attributed to a number of factors, including the seasonal approach by RTOs to review their scope of delivery towards the end of the calendar year, and an overall decrease in the number of RTO registrations due for expiry.

Applications considered by the Training Accreditation Council

Applications	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
Initial registration	33	37	44
Renewal of registration	7	48	64
Amendment to registration	486	524	352
Courses accredited	12	11	15
Courses re-accredited	59	38	17

- Of the 33 applications for initial registration, 2 applications were rejected by the Council.
- Of the 7 renewal of registration applications considered by the Council, all applications were approved during the reporting period. The decrease in renewal of registrations is not considered significant and is specifically related to the expiry of existing RTO registrations.
- Increase of 21 courses re-accredited by the Council was noted during the January to June 2010 reporting period. The increase is not seen as significant and reflects the trend to re-accredit existing courses that are not covered through Training Packages.

Complaints

Complaints	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
Complaints received	27	21	26
Complaints investigated and closed	8	10	10
Complaints audited following investigation	2	1	1

- Of the 27 complaints received during the reporting period, 8 complaints were closed following investigation. The remaining 19 complaints were still under investigation, in line with the Council's Complaints process.
- The majority of complaints received were related to Standard 1, specifically in relation to assessments conducted by RTOs.
- Of the 21 complaints received in the previous reporting period, 19 were closed with the remaining 2 finalised in the next reporting period.
- All complaints received during the January to June 2009 reporting period have been closed.

Client Support and Feedback

Workshops/Information Sessions	Jan-Jun 10	Jul-Dec 09	Jan-Jun 09
Information sessions for potential RTOs	39	50	64

- During the reporting period, 49 people attended 39 workshops conducted by the TAC Secretariat.
- 88% of respondents to the client survey sent to RTOs following an audit agreed that the audit experience added value to their business.
- 95% of respondents agreed the information provided by the registering body before and during the audit met their needs.